



N M M A T Y C Executive Board Minutes

September 27, 2014

Present: Gabriel Camacho, Melinda Camarillo, Elaine Woodburn Clark, Adrian Delgado, Elizabeth Gamboa, Suzanne Hill, Philip Kaatz, Eva Linette Rivera Lebron, Diana Orrantia, Joanne Peeples
Absent: Alyne Fulte

Call to Order: 11:20 a.m. by Diana Orrantia

Board Minutes and Business Meeting Minutes from NMMATYC conference were reviewed.

*Joanne moved to accept the Board Meeting minutes as presented. **Motion passed.***

*Philip moved to accept the Business Meeting minutes as presented. **Motion passed.***

Treasurer's Report: Treasurer Elaine Clark presented the Treasurer's Report.

The Washington Federal accounts were closed in August. The money from these accounts are now in the savings account at Wells Fargo. The amount withdrawn from the Washington Federal Large CD was \$10,000. The amount withdrawn from the Washington Federal Savings was \$610.91. The total amount withdrawn from these two accounts and deposited into the Wells Fargo Savings was \$10,610.91.

Current Account Balances

Wells Fargo Small Business Checking:	\$5,959.56
Wells Fargo Business Market Rate Savings:	\$11,650.05
Pay Pal Account:	<u>\$259.78</u>
Total Assets:	\$17,969.39

*Philip moved to accept the treasurer's report. **Motion passed.***

Discussion took place on opening up another account at Wells Fargo for the \$10,000 that was taken from the Washington Federal CD. The original purpose of this account was to offer the Professional Development Award. If this amount is put into its own account, then others could donate to it and the sole purpose of this account would be to pay the recipients of the Professional Development Award.

*Joanne moved to offer the Professional Development Award again and give the recipients \$300, which would be taken from the original \$10,000 gift that was given for this purpose. **Motion passed.***

*Eva motioned for Elaine to open up a 2nd savings account at Wells Fargo. **Motion passed.***

Elaine will look into opening up another savings account for the \$10,000.

Board Reports:

A. AMATYC Delegate – Joanne Peeples

The 40th annual AMATYC conference will be held in Nashville, TN from November 13-16, 2014.

B. Articulation – Alyne Fulte

No update was given since Alyne was not in attendance.

Joanne or Diana will sit with Alyne to go over the articulation matrix in order to match EPCC courses with those in New Mexico.

C. Membership – Suzanne Hill

Sixty people attended the last NMMATYC Conference in Tucumcari. Of those in attendance, 39 were faculty members, 13 were students, 5 were lifetime members, and 3 were unknown.

There are currently a total of 91 NMMATYC members. Of these, 56 are regular members and 35 are lifetime members.

People can pay their membership dues online now through Pay Pal or send a check to Suzanne.

D. Newsletter – Adrian Delgado

The deadline for submissions to be sent to Adrian for inclusion in the next edition of NMMATYC News is Friday, October 17, 2014. The newsletter should go out at the end of October.

E. Nominating – Elizabeth Gamboa

The scholarships/awards that will be offered this year are:

- The Vicki Froehlich Memorial Scholarship
- The Michelle Jimenez Memorial Scholarship
- The David Lovelock Teaching Excellence Award
- The Professional Development Award
- The Celeste Nossiter Book Scholarship (not advertised)

The deadline for each of these scholarships/awards to be submitted is Pi Day – Sat., March 14, 2015.

Elizabeth will send an email to all the membership with the applications to all these awards attached. She encourages the board to send the applications to Counselors and the Financial Aid Dept. to help with promotion of the awards.

It was suggested that the scholarship information be sent with a cover letter from the President to all community college campuses across the state. Alyne should have information from all of the community colleges.

F. 2015 NMMATYC Conference – Gabriel Camacho

The NMMATYC conference will be held from Saturday, April 18 to Sunday, April 19 at El Paso Community College Administrative Services Center (ASC) in El Paso, Texas. The space has already been reserved. EPCC Culinary Arts Dept. may be able to help with the meals. Guest speakers include Rick Gillman and Sir Isaac Newton! Since it is MAA's 100th Anniversary and AMATYC's 40th Anniversary, there will be a small celebration with cake at the conference. The tentative theme for the conference is "Standing on the Shoulders of Giants". Student sessions and a student poster session will be a part of the conference. Pre-conference options include hiking.

The board discussed the registration form and modifications that should be made on the previous form. The deadline for registration and for presentation proposals will be Pi Day – Sat, March 14, 2015.

*Joanne motioned for the student conference registration fee and the dinner to be two separate charges – \$15 for student registration and \$15 for students' dinner. **Motion passed.***

Joanne asked the board to approach vendors to help out with the conference.

The board also discussed selling t-shirts with the MAA 100th Anniversary logo and the AMATYC 40th Anniversary logo. Eva will look into getting the shirts. The board would like to sell the shirts before the conference, possibly putting an option for purchasing a t-shirt on the registration form. The shirts should also be advertised in the Newsletter.

Gabe asked the board to send him any ideas or information they may have for the conference.

G. Website – Philip Kaatz

Alyne sent Philip the updated transfer matrix, which he already uploaded to the website. Other areas of the website were updated as well. Philip needs the new membership list so he can update the information online.

The board should send anything to Philip that needs to be posted on the website.

Old Business:

A. AMATYC Conference Scholarship 2014

The scholarship will be going to Elizabeth Gamboa.

B. Strategies on Advertising Scholarships

These were previously discussed. See "Nominating" under "Board Reports".

C. Presidential \$1,000 Scholarship – Student Nominee

Diana would like each member of the board to think of a student to nominate for this award and send her the student information by Mon, October 6. The requirements for this award can be found online.

New Business:

A. NMMATYC Incorporation and 501c(3) Non-Profit Status / Post Office Address

NMMATYC now has a physical address: NMMATYC
115 Cornell Dr. SE #40723
Albuquerque, NM 87196

Now that the organization has a physical address, the board can take the next steps to becoming incorporated. It was suggested that a tax lawyer be contacted. Anyone in accounting may also be able to help with this process. Diana will look into the necessary steps and paperwork for NMMATYC to become incorporated.

Joanne moved to give Diana permission to move ahead with the incorporation of NMMATYC. Motion passed.

B. 2014 AMATYC National Conference

The 40th Annual AMATYC Conference will be held November 13-16, 2014 in Nashville, TN.

Elizabeth Gamboa will use the AMATYC Affiliate Award to attend the conference.

The delegates representing the organization at AMATYC this year will be Philip Kaatz, Diana Orrantia, and Joanne Peeples.

C. Other – Board Meeting Travel Reimbursements

Philip moved that those who need travel reimbursements for the Board Meetings get reimbursed at the rate of \$0.20 / mile. Motion passed.

The following will be the mileage used to calculate the reimbursements for roundtrip travel to Albuquerque:

- From El Paso – 500 miles
- From Las Cruces – 450 miles
- From Tucumcari – 360 miles

Next Board Meeting will be tentatively held Saturday, February 7, 2015 at 11am at the East Mesa Campus of Dona Ana Community College.

Adjournment at 2:00 pm.

Respectfully submitted,
Melinda Camarillo, Secretary