



N M M A T Y C Executive Board Minutes
February 6, 2016

Present: Melinda Camarillo, Elaine Woodburn Clark, Adrian Delgado, Arturo Dominguez, Alyne Fulte, Elizabeth Gamboa, Annette Hatch, Philip Kaatz, Eva Linette Rivera Lebron

Call to Order: 11:15 a.m. by Eva Linette Rivera Lebron

Board Minutes from September board meeting were reviewed.

Elaine moved to accept the minutes. Motion passed.

Treasurer's Report presented by Treasurer Elaine Clark.

Current Account Balances as of January 31, 2016:	
Wells Fargo Small Business Checking:	\$7,128.36
Wells Fargo Business Market Rate Savings:	\$1,650.86
Wells Fargo Second Business Market Rate Savings (to be used for Prof. Dev. Awards):	\$9,703.86
Pay Pal Account:	<u>\$20.00</u>
Total Assets:	\$18,503.08

Eva moved to accept the treasurer's report. Motion passed.

Elaine informs the board that NMMATYC now has 501(c)(3) status.

Philip has already started the process to get a card reader. Elaine will order a free card reader from Pay Pal.

Elaine suggests getting a tablet for NMMATYC. This can be used with a card reader and possibly also be used to store NMMATYC files. She gave the board some information on tablets she has looked into which range in price. The board agrees that the main purpose of this tablet should be to use with a card reader.

Melinda motions that Elaine order a tablet for NMMATYC that is less than \$75. Motion passed.

Elaine asks the board if NMMATYC can give gift cards instead of checks for awards because in the past some awardees do not cash their checks. Someone mentions that giving gift cards may not comply with 501(c)(3) policy. Elaine will look into this and the board can vote on this over email.

Board Reports:

A. AMATYC Delegate – Eva Linette Rivera Lebron reports for Joanne Peoples

The AMATYC conference took place in New Orleans, Louisiana last year. The delegate assembly went well. The next AMATYC conference will take place in Denver, Colorado.

B. Articulation – Alyne Fulte

The next articulation meeting will be at the NMMATYC conference. Because of all of the reforms taking place, Philip would like someone from the Higher Education Dept. (HED) to be at the meeting. Eva will contact HED and ask if they can send someone to the conference.

C. Membership – Arturo Dominguez

Arturo reports that the membership numbers have not changed since the last meeting. He will contact the former membership chair, Suzanne Hill, and get all of the membership information from her.

Arturo needs to give Elizabeth the membership information as well so she can send out a call for nominations for board positions this year of President-Elect, Secretary, and Treasurer.

D. Newsletter – Adrian Delgado

Adrian asked for ideas for the upcoming newsletter. The board suggests including teaching tips and math jokes.

The newsletter will be sent out Friday, April 1 and all submissions will be due two weeks earlier – by Friday, March 18. The newsletter will include a biography of all nominees running for President-Elect, Secretary, and Treasurer and a reminder to all membership to vote for the new board positions.

E. Nominating – Elizabeth Gamboa

The deadline for nominations for President-Elect, Secretary, and Treasurer along with a biography of the nominee, are due to Elizabeth by Friday, March 25. Elizabeth will send out an email to the membership asking them to run for any of these positions.

Scholarship forms have been updated and they went out with the last newsletter. The forms are also on the NMMATYC webpage and the conference webpage.

F. Website – Philip Kaatz

The board discussed converting the NMMATYC website to a Google site like the conference web site.

Philip showed the board the new conference web site. He will add information on the Keynote Speaker and the Articulation meeting to the site. He will also move the “Vendor/Sponsor” tab up by the registration tabs and add “PO Address” to the Vendor Form. The registration form changed and there is now a link to it found directly under the “Registration” tab. Some changes that need to be made include:

- Removing the 15 minute presentation option
- Remove the cash option for payment
- Change PO to “Bill Institution” and add a blank line for institution name
- Change “Late Registration” to “Payment must be received by April 30, 2016 or late fee applies.”
- Add a message that will appear to anyone who tries to pay after April 30 that reads, “\$20 late fee is now applied”

G. 2016 Conference (May 20-21, 2016, Los Lunas, NM) – Annette Hatch

The conference theme this year is Math and Art. There will be an open area at the conference for art displays. Everyone will be encouraged to bring “math art” to display.

The food for the banquet will be served by food trucks this year.

*Annette motions to give \$180 to Fractal Foundation for the conference banquet speaker. **Motion passed.***

The board discussed bringing in a group from Art of Mathematics to do a pre or post conference session. The board suggested a pre-session for Thursday would be best. This group requires at least 6-9 hours for their session.

Eva would like all board members to have a NMMATYC email. Philip will look into making a business account through Gmail for the board members.

*Annette motions that there be positional Gmail addresses for all members of the NMMATYC board. **Motion passed.***

*Philip motions to give Ellie Barber, a retired professor from EPCC, a complimentary registration to the NMMATYC Conference this year. **Motion passed.***

Old Business:

A. Strategies on Advertising Scholarships

One idea that came up is to email math department chairs at different campuses.

B. Strategies on Advertising NMMATYC

The board is asked to email Annette with reasons why someone should join NMMATYC. She will put the list together and send it out to the board for distribution.

Eva asked the board to send the name, email address, phone number, and work address of all full/part time math faculty at their respective campuses to her. She will then send this list to Kate Kozak, AMATYC Vice-President.

C. 42nd Annual AMATYC National Conference

This year the national conference will be held in Denver, CO from November 17-20, 2016. All members are encouraged to attend.

New Business:

A. NMMATYC 2016 Elections

The board positions of President-Elect, Secretary, and Treasurer are open this year. A call for nominations will be sent out through email and the nominee information will be included in the Newsletter. Voting will take place through Survey Monkey.

B. Search for NMMATYC 2018 Conference Site

The 2017 conference will be held in Las Cruces, NM, so the board discussed possible conference locations for 2018. It would be better to have it at the home campus of a board member. The board discussed encouraging faculty from other colleges that are not represented on the board yet to join so that the conference can be held at a new location.

Next Board Meeting will be held on Saturday, May 21 at the NMMATYC Conference at UNM Valencia.

Adjournment at 2:30pm.

Respectfully submitted,
Melinda Camarillo, Secretary